

PATIENT NOTIFICATION

PATIENT RESPONSIBILITIES

The care a patient receives depends partially on the patient him/herself. Therefore, in addition to the above rights, a patient has certain responsibilities. These should be presented to the patient in the spirit of mutual trust and respect.

- To provide accurate and complete information concerning his/her health status, medical history, hospitalizations, medications and other matters related to his/her health.
- To report perceived risks in his/her care and unexpected changes in his/her condition to the responsible practitioner.
- To report comprehension of a contemplated course of action and what is expected of the patient, and to ask questions when there is a lack of understanding.
- To follow the plan of care established by his/her physician, including the instructions of nurses and other health professionals as they carry out the physician's orders.
- To keep appointments or notifying the facility or physician when he/she is unable to do so.
- To be responsible for his/her actions should he/she refuse treatment or not follow his/her physician's orders.
- To assure that the financial obligations of his/her healthcare care are fulfilled as promptly as possible.
- To follow facility policies, procedures, rules and regulations.
- To be considerate of the rights of other patients and facility personnel.
- To be respectful of his/her personal property and that of other persons in the facility.
- To help staff assess pain, request relief promptly, discuss relief options and expectations with caregivers, work with caregivers to develop a pain management plan, tell staff when pain is not relieved, and communicate worries regarding pain medication.
- To inform the facility of a violation of patient rights or any safety concerns, including perceived risk in his/her care and unexpected changes in their condition.
- To provide a responsible adult who, in accordance to the surgery center's directives, will remain at the facility for the duration of his/her stay, transport him/her home from the facility and remain with him/her for the initial 24 hours after surgery/ anesthesia, if required by his/her physician.

VISITATION RIGHTS

We recognize the importance of family, spouses, partners, friends and other visitors in the care process of patients. We adopt and affirm as policy the following visitation rights of patients/clients who receive services from our facility:

- To be informed of their visitation rights, including any clinical restriction or limitation of their visitation rights.
- To designate visitors, including but not limited to a spouse, a domestic partner (including same sex), family members, and friends. These visitors will not be restricted or otherwise denied visitation privileges on the basis of age, race, color, national origin, religion, gender, gender identity, gender expression, sexual orientation or disability. All visitors will enjoy full and equal visitation privileges consistent with any clinically necessary or other reasonable restriction or limitation that facilities may need to place on such rights.
- To receive visits from one's attorney, physician or clergyman at any reasonable time.
- To speak privately with anyone, he/she wishes (subject to surgery center visiting regulations) unless a doctor does not think it is medically advised.
- To refuse visitors.
- Media representatives and photographers must contact the Administrator/ surgery center spokesperson for access to the surgery center.

BY SIGNING THIS DOCUMENT, I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND ITS CONTENTS

BY:

(Patient / Patient Representative Signature)

Date

Time



College Park
Endoscopy Center

10787 Nall Ave, Suite 100
Overland Park, Kansas 66211
913-652-9255

ADVANCE DIRECTIVE NOTIFICATION:

In the state of Kansas, all patients have the right to participate in their own health care decisions and to make Advance Directives or to execute Power of Attorney that authorize others to make decisions on their behalf based on the patient's expressed wishes when the patient is unable to make decisions or unable to communicate decisions. College Park Endoscopy Center respects and upholds those rights.

However, unlike in an acute care hospital setting, College Park Endoscopy Center does not routinely perform "high risk" procedures. Most procedures performed in this facility are considered to be of minimal risk. Of course, no surgery is without risk. You will discuss the specifics of your procedure with your physician who can answer your questions as to its risks, your expected recovery, and care after surgery.

Therefore, it is our policy, regardless of the contents of any Advance Directive or instructions from a health care surrogate or attorney-in-face, that if an adverse event occurs during your treatment at this facility, we will initiate resuscitative or other stabilizing measures and transfer you to an acute care hospital for further evaluation. At the acute care hospital, further treatments or withdrawal of treatment measures already begun will be ordered in accordance with your wishes. Advance Directive, or health care Power of Attorney. Your agreement with this facility's policy will not revoke or invalidate any current health care directive or health care power of attorney.

If you wish to complete an Advance Directive, copies of the official state forms are available at our facility.

If you do not agree with this facility's policy, we will be pleased to assist you in rescheduling your procedure.

To report a patient rights concern, please contact any of the following:

Center Administrator:

Phil Ramsey (913) 385-4400
10787 Nall Ave Suite 100
Overland Park, KS 66214

Medicare Ombudsman:

<https://www.medicare.gov/claims-and-appeals/file-a-complaint/complaint.html>

Accrediting Organization:

Accreditation Association for
Ambulatory Health Care, Inc.
5250 Old Orchard Road, Suite 200
Skokie, IL 60077
Phone: 847-853-6060
E-Mail: info@aaahc.org

State Reporting Agency

Kansas Department of Health
and Senior Services,
503 S Kansas Ave, Topeka, KS 66603
(785) 296-4986

HCA Ethics Line:

800-455-1996

If you need access to services or to report a concern regarding discrimination in access to services, please contact:

Phil Ramsey Administrator
10787 Nall Ave Suite 100
Overland Park, KS 66214
(913) 385-4400
Phillip.Ramsey2@hcahealthcare.com

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Stephen Hirlinger, Administrator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office of Civil Rights Complaint Portal, available at: <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services
200 Independence Avenue, SW Room 509F, HHH Building
Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>

PATIENT LABEL: